

Person Specification

Key Skills/Knowledge

Essential:

- Car driver and access to own vehicle
- Self-motivated and an ability to work independently with minimum supervision
- Good organisational skills
- Ability to communicate effectively both in formal and informal settings
- Empathy and an ability to work with a diverse range of people in an inclusive and proactive way
- Ability to lead, manage, motivate, train & support volunteers
- Confident user of email, word processing, spreadsheets and internet
- An ability to record/collate information and interpret statistical data

Desirable:

- An awareness and interest in current social/political issues that may affect our client group and the work of the Foodbank
- Experience of managing people and the recruitment/training of volunteers
- Experience of working in the voluntary sector and with public sector agencies
- Local knowledge of statutory/voluntary welfare agencies within Ashbourne and the surrounding areas
- Fundraising experience
- Health and Safety awareness
- Risk Assessment experience
- Previous foodbank/food project experience

Personal Attributes

Essential:

- Passionate about tackling poverty, deprivation and injustice and wanting to actively contribute to helping those in need or who are marginalised within our community
- A non-judgmental and positive attitude towards people who are in need
- A flexible approach to working hours (some additional work hours may be required)

